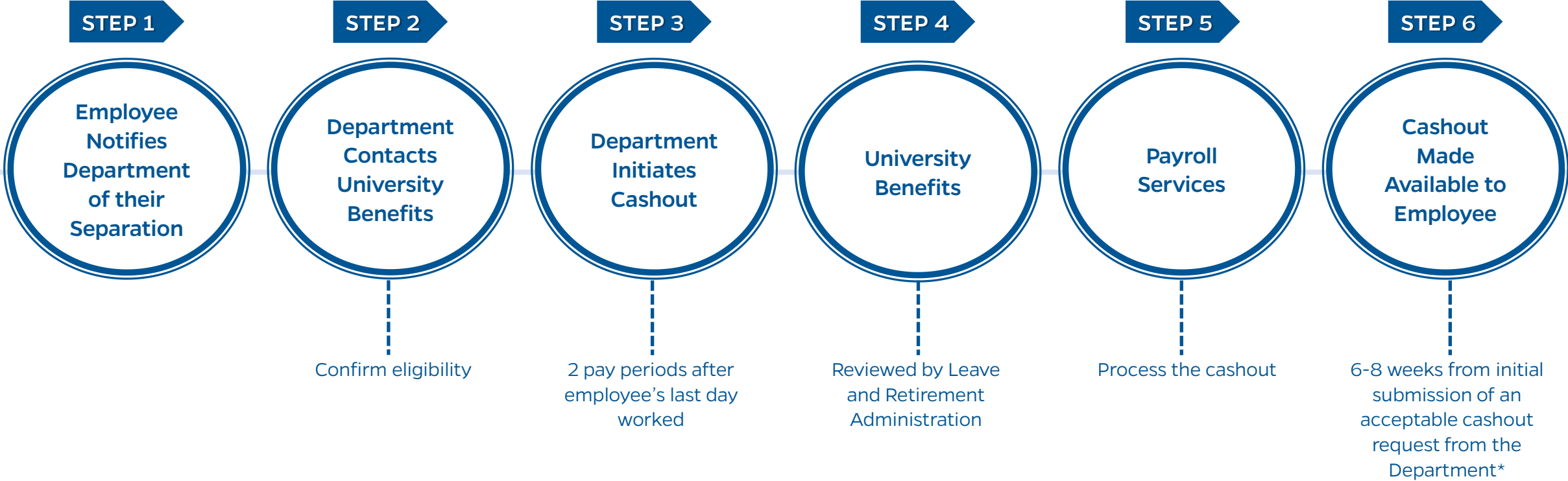


# Leave Cashout Process

Former employees receive pay in exchange for unused vacation time. The diagram below outlines the steps involved in the leave cashout process. Refer to the following website regarding cashout options: [benefits.hr.ufl.edu/time-away/cashout](https://benefits.hr.ufl.edu/time-away/cashout).



\*Please note that processing time may take longer during holiday seasons.