

Monthly Financial Reports (MFR) for Fund 143

The monthly financial reports for fund 143 have changed effective October 2021. This new format will support reporting using projects numbers to allocate and identify resources used from continuing education courses or programs. Transitioning is still underway and the MFR reports will have a mix of reporting with and without the project number.

Notes:

- Fund 143 will require project numbers as an additional field within the ChartField string to track revenues and expenses within the 143 FLEX account but the Commitment Control (KK) configuration remains the same at the Flex level; budgetary controls are still aggregated at the Fund, Flex, Dept.
- Available balance will not be controlled by the project, so you may see several projects running negative balances. The 143 MFR reports will show you the available balance for each Project number but the available balance in myUFL will be the cumulative of projects of each flex.

Changes to the MFR Fund Reports

Flexes can be shared by multiple departments, so the 143 Fund Reports excludes the Department ID so you can look at a dept flex in totality across department IDs.

The Fund Reports can be accessed through: **Enterprise Analytics > Fund Reports > 143 AUX – DOCE FUND > FLEX.**

Cash Summary

The Cash Summary report now includes Project number as part of the Cost Center. This report will give you the running balance of transactions posted to the fund-dept flex-project. The beginning balance for the available balance is life to date for the project. This is a cumulative report that can help you budget and plan out the project’s expenses.

Example shown below: 143 (Fund) ~ 52S4214 (Department Flex) ~ 52S4214A (Project).



myufl		Cash Summary FOREST RESOURCES CONSERVATION As of: October 31, 2021				
	Beg Bal	YTD Revenue	YTD Expense	Available Balance	MTD Revenue	MTD Expense
Cost Center: 143~52S4214 - FOREST RESOURCES CONSERVATION-52S4214A - Andreu Mini Ed Grant (Fund-Department Flex~Project)						

The first page may show a blank Project number (see screen shot below). This will be your cash summary for the Fund-Flex without project numbers assigned. You will see a balance with no Project number until your flex has fully transitioned to the required project field. **The goal is to have all flexes using a project number by the end of the fiscal year 2022.**

	Beg Bal	YTD Revenue	YTD Expense	Available Balance	MTD R
Cost Center: 143-52S4214 - FOREST RESOURCES CONSERVATION~ (Fund-Department Flex-Project)					
738000 MOTOR FUELS AND LUBRICANTS		0.00	0.00		
738000 MISC OTHER SUPPLIES		0.00	0.00		

You may note many of these projects have a negative balance. Since the project is not a KK ChartField for this fund, the system will not keep you from running the project negative. As long as the flex overall is positive you will pass budget checking. **The new MFR reports now include a Total at the end of the Cash Summary report for each Flex Code so you can still review the entire flex balance. This is the available balance that should match the myUFL KK balance for the Flex's total.**

	Beg Bal	YTD Revenue	YTD Expense	Available Balance	MTD Revenue	MTD Expense	Encumbrances	Avail Bal w/ Encumbrances
Cost Center: 143-52S4214 - FOREST RESOURCES CONSERVATION-52S4214S - Statistics Course (Fund-Department Flex-Project)								
PERSONNEL EXPENSES								
652110 GRADUATE ASSISTANTS-EARNINGS		0.00	5,634.97		0.00	1,118.29	2,572.08	
652120 GRAD ASSTS-EARNINGS FRNG POOL		0.00	614.14		0.00	121.88	280.36	
652310 GRADUATE ASSTS-ADDL PAY		0.00	(102.61)		0.00	0.00	0.00	
652320 GRAD ASSTS-ADDL PAY FRNG POOL		0.00	(7.69)		0.00	0.00	0.00	
Subtotal OPS		\$0.00	\$6,138.81		\$0.00	\$1,240.17	\$2,852.44	
Subtotal PERSONNEL EXPENSES		\$0.00	\$6,138.81		\$0.00	\$1,240.17	\$2,852.44	
Other Operating Expenses								
813000 ADMINISTRATIVE OVERHEAD		0.00	798.05		0.00	161.23	0.00	
Subtotal OTHER		\$0.00	\$798.05		\$0.00	\$161.23	\$0.00	
Subtotal Other Operating Expenses		\$0.00	\$798.05		\$0.00	\$161.23	\$0.00	
Total 143-52S4214 - FOREST RESOURCES CONSERVATION-52S4214S - Statistics Course (Fund-Department Flex-Project)	(\$8,915.96)	\$0.00	\$6,936.86	(\$15,852.82)	\$0.00	\$1,401.40	\$2,852.44	(\$18,705.26)
Total for Flex Code: 52S4214	\$17,859.51	\$23,315.00	\$14,520.07	\$26,654.44	\$0.00	\$3,898.32	\$3,078.19	\$23,576.25

GL/KK Summary Comparison

The GL to KK Summary Comparison has **not** changed from the prior configuration. Project is not a controlling ChartField for this fund, so it will not be a factor when considering GL to KK variances.

myufi Run Date: 11/04/2021

KK to GL Summary Comparison
FOREST RESOURCES CONSERVATION
For Month Ending: October 31, 2021

	YTD KK Amount	YTD GL Amount	Variance
Cost Center: 143-52S4214 - FOREST RESOURCES CONSERVATION (Fund-Department Flex)			
ALL REVENUE			
571800 Transfers Within Fund	\$23,315.00	\$23,315.00	\$0.00
Subtotal ALL REVENUE	\$23,315.00	\$23,315.00	\$0.00
PERSONNEL EXPENSES			
652110 GRADUATE ASSISTANTS-EARNINGS	\$5,634.97	\$5,634.97	\$0.00
652120 GRAD ASSTS-EARNINGS FRING POOL	\$614.14	\$614.14	\$0.00
652310 GRADUATE ASSTS-ADDL PAY	(\$102.61)	(\$102.61)	\$0.00
652320 GRAD ASSTS-ADDL PAY FRING POOL	(\$7.69)	(\$7.69)	\$0.00
Subtotal PERSONNEL EXPENSES	\$6,138.81	\$6,138.81	\$0.00
Other Operating Expenses			
771100 IN STATE TRAVEL	\$12.91	\$12.91	\$0.00
772000 FOREIGN TRAVEL	\$3,947.90	\$3,947.90	\$0.00
813000 ADMINISTRATIVE OVERHEAD	\$1,312.95	\$1,312.95	\$0.00
818000 TRANSFERS WITHIN FUND	\$3,107.50	\$3,107.50	\$0.00
Subtotal Other Operating Expenses	\$8,381.26	\$8,381.26	\$0.00

Open Encumbrance/Payroll Reconciliation Detail/Projected Payroll Detail/Transaction Detail

All these reports are similar to the previous format but are now distinguishing transactions by Project number. This will help you review, report, and plan out the project's expenses.

myufi Run Date: 11/04/2021

Open Encumbrance Summary
MS NATURAL RESOURCE POLICY
As of: October 31, 2021

Flex	UFID	CRIS	Acctg Date	Encumbrance ID	Encumbrance Description	Encumbered Amount	Open Amount
Cost Center: 143-52POLICY - MS NATURAL RESOURCE POLICY-52POLICY - MS Nat Resources Policy Admin (Fund-Department Flex-Project)							
713000 ADVERTISING / MARKETING							
52POLICY	-	-	06/15/2021	PO#6046-2100897822	VND#0000223009-Russell McCallister	507.00	126.75
Subtotal 713000 ADVERTISING / MARKETING						\$507.00	\$126.75
Total 143-52POLICY - MS NATURAL RESOURCE POLICY-52POLICY - MS Nat Resources Policy Admin (Fund-Department Flex-Project)						\$507.00	\$126.75

myufl **Payroll Reconciliation Detail** Run Date: 11/04/2021
FOREST RESOURCES CONSERVATION
 For Month Ending: October 31, 2021

Name	Employee ID	Account Code	Account	Combination Code	FTE	Earn %	Retro Indicator	Salary	Fringe Pool Amount
Cost Center: 143-52S4214 - FOREST RESOURCES CONSERVATION-52S4214S - Statistics Course (Fund-Department Flex-Project)									
For Accounting Date: 10/14/2021									
GRADUATE ASSISTANTS									
Jackson,Tina	15283649	652110	GRADUATE ASSISTANTS-EARNINGS	000120385	0.00	0.58	O	559.15	0.00
UF Fringe Benefit Pool		652120	GRAD ASSTS-EARNINGS FRNG POOL		0.00	0.00		0.00	60.94
GRADUATE ASSISTANTS Subtotal								\$559.15	\$60.94
Subtotal for Accounting Date 10/14/2021								\$559.15	\$60.94
For Accounting Date: 10/28/2021									
GRADUATE ASSISTANTS									
Jackson,Tina	15283649	652110	GRADUATE ASSISTANTS-EARNINGS	000120385	0.00	0.58	O	559.14	0.00
UF Fringe Benefit Pool		652120	GRAD ASSTS-EARNINGS FRNG POOL		0.00	0.00		0.00	60.94
GRADUATE ASSISTANTS Subtotal								\$559.14	\$60.94
Subtotal for Accounting Date 10/28/2021								\$559.14	\$60.94
Total: 143-52S4214 - FOREST RESOURCES CONSERVATION-52S4214S - Statistics Course (Fund-Department Flex-Project)								\$1,118.29	\$121.88

myufl **Projected Payroll Detail** Run Date: 11/04/2021
52S4214-FOREST RESOURCES CONSERVATION
 10/29/2021 Through 06/30/2022

Employee Name	Employee ID	Emp Rec No	Combination Code	FTE	Distribution Commitment Begin Date	Distribution Commitment End Date	Distrib %	Salary Admin Plan	Class Code	Projected Earnings	Proj Fringe Benefits	Projected Total
Cost Center: 143-52S4214 - FOREST RESOURCES CONSERVATION-52S4214A - Andreu Mini Ed Grant (Fund-Department Flex-Project)												
Fiscal Year: 2022												

myufl **Transaction Detail** Run Date: 11/04/2021
FOREST RESOURCES CONSERVATION
 For Month Ending: October 31, 2021

Acctg Date	Flex Code	UFID	CRIS	Transaction ID	Encumbrance ID	ID	Description Detail	OnBase Doc	Amount
Cost Center: 143-52S4214 - FOREST RESOURCES CONSERVATION-52S4214 - Forest Resources Conservation (Fund-Department Flex-Project)									
Other Operating Expenses: TRAVEL EXPENSES									
772000 FOREIGN TRAVEL									

Changes to the MFR Department Reports

The changes are similar to the fund reports above except there is no total for the Flex. To review the total for a flex, you must use the fund report.