



Office of the Vice President
and Chief Financial Officer
Finance and Accounting Division
University Bursar
http://www.fa.ufl.edu

S113 Criser Hall
PO Box 114050
Gainesville, FL 32611-4050
352-392-0181
352-392-3448 Fax

DIRECT DEPOSIT AUTHORIZATION FORM
To Add or Change Direct Deposit Information

UFID Number: _____

Student Name: _____
(Please print)

Please check one:

- Add Direct Deposit Enrollment Change Direct Deposit Enrollment Information

Please attach **voided** check that includes the student’s name imprinted on the check or bank document with student’s name, checking account number and routing number for account verification.

Name of Financial Institution: _____

Telephone Number of Financial Institution: _____

9 – Digit Bank Routing Number: _____

Checking Account Number: _____

- Cancel authorization for Direct Deposit. Reason for cancellation: _____

I authorize the University of Florida to add or make changes as indicated above. This direct deposit is only valid for checking accounts only. I also understand that the University of Florida requires a reasonable amount of time to process this request.

Signature _____ Date _____

IMPORTANT

TO “ADD” OR “CHANGE” YOUR DIRECT DEPOSIT INFORMATION, ATTACH A NEW “VOIDED” BLANK CHECK OR BANK DOCUMENT SHOWING THE NEW ROUTING AND/OR CHECKING ACCOUNT NUMBER. DO NOT ATTACH A DEPOSIT SLIP SINCE BANKING CODES ARE NOT VALID FOR DIRECT DEPOSIT

(Please attach check here)

If you have any questions regarding direct deposit, please call 352-392-0737 or visit University Bursar in S113 Criser Hall.

The Foundation for The Gator Nation

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