

### UF Travel to Cuba: Acknowledgment of compliance with regulations

The November 2017 changes to the Cuba regulations have affected UF engagement with Cuba. While most UF activities—including research, conference participation, professional meetings and study abroad—continue to be authorized under a “General License,” additional steps are now required to supplement the standard travel approval process.

***The comprehensive US embargo on trade with Cuba, however, remains in effect.*** This embargo restricts the items that you are permitted to take when traveling to Cuba. All UF travelers are responsible for ensuring that they are in compliance with relevant regulations.

You may take the following approved items to Cuba without the need for further consultation or permission:

- (1) Personally owned laptops and mobile devices as long as they are standard-issue, commercially available devices that do not contain (a) any export controlled information, data, or software or (b) specialized encryption software;
- (2) Personal effects for your use (including clothes, toiletries, medical supplies, food).

**Any UF traveler planning to take items beyond those normally allowed as enumerated above or if permanently exporting ANY ITEM must consult and receive approval from the Division of Research Compliance before traveling.** In no circumstance may you bring items to Cuba that qualify as defense articles controlled under the International Traffic in Arms Regulations (ITAR). Additionally, please be mindful that import of any research sample requires U.S. government approval.

Please acknowledge that you have read and agree to abide by these regulations by checking the appropriate boxes, providing the information required and by signing below.

**Equipment** (Please check only one box)

- I will not be taking any UF-owned items to Cuba.
- I have consulted with the Division of Research Compliance at (352) 392-9174, and have received approval for any additional items I will take when traveling to Cuba.

**Mandatory Compliance Section** (Check and complete all)

- I will obtain a Cuba travel letter from UFIC
- I have reviewed the [updated list](#) of denied entities in Cuba and will not engage in any transaction (lodging or dining at these locations is prohibited) with those entities on the list.
- I will maintain records for 5 years from the date of all transactions engaged while in Cuba. Records must be available for examination by the Department of Treasury.
- I am staying at the following hotel:

**Name:**

**Dates of Travel:**

**Department or unit:**

**Signature:**

*Additional useful information on travel to Cuba is available on the following sites:*

- US Treasury Department: [https://www.treasury.gov/resource-center/sanctions/Programs/Documents/cuba\\_faqs\\_new.pdf](https://www.treasury.gov/resource-center/sanctions/Programs/Documents/cuba_faqs_new.pdf)
- US Department of Commerce <https://www.bis.doc.gov/index.php/policy-guidance/country-guidance/sanctioned-destinations/cuba>
- US Department of State: <https://www.state.gov/e/eb/tfs/spi/cuba/index.htm>

**Please save this form to your desktop and email it to [vfayo@ufic.ufl.edu](mailto:vfayo@ufic.ufl.edu).**