

Request for Incoming Bank ACH/WIRE/EFT University of Florida Treasury Management

Department Receiving Money		
Department Contact		
Department Address		
Primary Contact Email		Secondary Dept POC
Primary Contact Phone		Secondary POC Email
		Secondary POC Phone
Payer		
Country (If International)		
Payer Address		
Payer Contact		
Phone		
Fax		
Email		
Payment Amount		Fund Code Used (i.e. 185)
<i>*Reference Information to Identify Payment - e.g. UFID if payment is 3rd Party Sponsor for STUDENT account, or PROJECT ID and/or Invoice #</i>		

Complete this form and either **fax to (352) 846-3576** or **email to tmhelp@admin.ufl.edu**

Contact: Treasury Management (352) 392-9057 if you have questions

Treasury Management Personnel Only	
Account Title	University of Florida Board of Trustees
Bank Name	Wells Fargo
Date Received	
Email Confirmation Date and Time	
Remittance Email for Payment Received	<u>tmhelp@admin.ufl.edu</u>

***Reference Information to Identify Payment -**

Include UFID if payment is 3rd Party Sponsor for STUDENT account; Provide any reference information that will ID this payment (such as - UFID, invoice number, name of keynote speaker, department name, etc.)