

Request for Incoming Bank ACH/WIRE/EFT University of Florida Banking & Merchant Services

| | | |
|--|--|----------------------------------|
| Department Receiving Money | | |
| Department Contact | | |
| Department Address | | |
| | | |
| Primary Contact Email | | Secondary Dept POC |
| Primary Contact Phone | | Secondary POC Email |
| | | Secondary POC Phone |
| Payer | | |
| Country (If International) | | |
| Payer Address | | |
| | | |
| Payer Contact | | |
| Phone | | |
| Fax | | |
| Email | | |
| Payment Amount | | Fund Code Used (i.e. 185) |
| <p><i>*Reference Information to Identify Payment - e.g. UFID if payment is 3rd Party Sponsor for STUDENT account, or PROJECT ID and/or Invoice #</i></p> | | |

Complete this form and either **fax to (352) 846-3576** or **email to BMS-Help@ufl.edu**

Contact: Banking & Merchant Services (352) 392-9057 if you have questions

| Banking & Merchant Services Personnel Only | |
|---|--|
| Account Title | University of Florida Board of Trustees |
| Bank Name | JPMorgan Chase |
| Date Received | |
| Email Confirmation Date and Time | |
| Remittance Email for Payment Received | BMS-Help@ufl.edu |

***Reference Information to Identify Payment -**

Include UFID if payment is 3rd Party Sponsor for STUDENT account; Provide any reference information that will ID this payment (such as - UFID, invoice number, name of keynote speaker, department name, etc.)