



Finance and Accounting Division  
University Bursar  
<http://www.fa.ufl.edu/bursar>

S113 Criser Hall  
PO Box 114050  
Gainesville, FL 32611-4050  
352-392-0181

## IRS Tax Form 1098-T Paper Statement Request Form

Note: To receive the IRS tax Form 1098-T for the current tax year, the Bursar's office must receive a completed request form prior to December 31<sup>st</sup>.

Submission of this form will withdraw electronic consent and request receipt of the IRS Form 1098-T via U.S. Mail.

DATE: \_\_\_\_\_ UFID#: \_\_\_\_\_ TAX YEAR: \_\_\_\_\_

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NOTICE: The 1098-T Tuition Statement will be mailed to the active permanent mailing address listed on your ONE.UF account.

NOTICE: The University will provide an email confirming the withdrawal of consent and the date on which it takes effect. Withdrawal of consent does not apply to an electronic statement that was furnished prior to the date on which the withdrawal takes effect. The withdrawal of electronic consent applies to every subsequent tax year. It is the student's responsibility to review and update their permanent mailing address in ONE.UF.

Processing time: 10 days from receipt of form.

**MAIL COMPLETED FORM TO:**

University of Florida  
University Bursar  
P.O. BOX 114050  
S-113 Criser Hall  
Gainesville, FL 32611-4050

\*\*\*\*\*OFFICIAL USE ONLY\*\*\*\*\*

Date Received: \_\_\_\_\_

Date Processed: \_\_\_\_\_